



Nebraska State Patrol

Nebraska Concealed Handgun Permit Application



Type of Application _____ Permits reported lost or stolen will be immediately cancelled by the Nebraska State Patrol. Office Use Only – DCN _____	<input type="checkbox"/> New <input type="checkbox"/> Personal Data Change <input type="checkbox"/> Renewal <input type="checkbox"/> Replacement- Lost/Stolen
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Please Type or Print Clearly, using black or blue ink. Incomplete applications will not be processed. In the event an applicant is found to have knowingly falsified this application, or omitted pertinent information, that person may be subject to criminal prosecution.

1.a. Full Legal Name	1.b. Aliases (maiden or any other names you have used)	2. Date of Birth
3. Place of Birth (City, County, State, Country)		
4. Social Security Number (Voluntary - See information on next page)	5. Nebraska Driver's License Number/State ID Number/Active Military ID Number	
6. Physical Description (Race Gender Height Weight Eye Color Hair Color)		
7.a. Current Residential Address (Street, City, County, State, ZIP)		
7.b. Mailing Address (if different) (Street, City, County, State, ZIP)		
7.c. Previous Residence (past 5 years)		
8.a. Daytime Telephone Number	8.b. Cellular Telephone Number	8.c. E-mail Address (optional)

9. Check Yes or No for each of the following questions:
Providing a false answer may result in criminal prosecution. If you are unsure whether to mark "yes" or "no" to a given question, please mark "yes" and provide a brief written explanation on an attached sheet of paper. Your application will not be denied based solely on affirmative responses to the questions below. The Nebraska State Patrol will conduct a background check to determine whether you are legally prohibited from holding a concealed handgun permit.

- a. Are you prohibited from purchasing or possessing a handgun by 18 U.S.C. 922 as that section existed on January 1, 2005? __ Yes __ No
- b. Have you been convicted in any court of a crime punishable by imprisonment for more than one year (generally felony offenses – but not limited to felonies)? If yes, list any details including time and place of any and all criminal convictions. __ Yes __ No
- c. Are you a fugitive from justice? If yes, list any details, including date and place from which you are a fugitive. _____ __ Yes __ No
- d. Are you an unlawful user or addicted to a controlled substance under 21 U.S.C. 802 Section 102 (this does not require a conviction)? If yes, please provide dates, times, and places of use. _____ __ Yes __ No
- e. Have you been adjudicated as a mental defective or commitment to a mental institution – this includes a finding of Not Guilty By Reason of Insanity or incompetent to stand trial in a criminal proceeding but does not include a temporary Emergency Protective Custody (EPC)? If yes, please provide dates, times and charge(s). _____ __ Yes __ No
- f. Have you been discharged from the armed forces under dishonorable conditions? A dishonorable discharge or the "dismissal" of an officer from the armed forces are punitive and are considered to be under dishonorable conditions by federal authorities. If yes, please provide branch of service, term of service and discharge/separation date. _____ __ Yes __ No
- g. Have you ever renounced your United States citizenship? __ Yes __ No
- h. Have you ever been the subject of a court order prohibiting contact with intimate partner or child of partner if the order was issued after a hearing with actual notice and opportunity to participate and if the order includes a finding that the person represents a credible threat and explicitly prohibits the use of physical force. (These can be from any state and may be called by a variety of names including: restraining orders, domestic restraining orders, protective orders, or harassment orders. Whatever they are called, they must meet the same tests of a hearing with notice and opportunity, a finding of a threat, and a prohibition of use of physical force.)? __ Yes __ No
- i. Have you ever been convicted in any court of a misdemeanor crime of domestic violence? __ Yes __ No

- j. Have you ever plead guilty or no contest or been convicted of a felony in any jurisdiction? __ Yes __ No
Please answer "yes" to question j if you were ever convicted of or pled no contest to a felony, regardless of any later court or Government actions related to that conviction.
- k. Have you ever plead guilty or no contest or been convicted of a crime of violence in any jurisdiction? __ Yes __ No
- l. Have you ever been adjudged mentally incompetent or have been found to be mentally ill and dangerous? Emergency protective custody (EPC) does not disqualify an applicant unless it is followed by formal proceedings or treatment. (Note that there are no time restrictions on the disqualification for this item under federal law 18 U.S.C. 922). __ Yes __ No
- m. Have you ever had a conviction for violation of any law relating to firearms, unlawful use of a weapon, or controlled substances in Nebraska or any other jurisdiction in the past ten (10) years? (Convictions which disqualify include felonies, misdemeanors, infractions and convictions for violation of city ordinances). __ Yes __ No
- n. Are you on parole, probation, house arrest, or work release for any type of offense of any degree? This disqualification does not include pre-trial diversion unless it is from a jurisdiction which requires the offender to enter a guilty plea before diversion. __ Yes __ No
- o. Have you been a resident of the state of Nebraska for the past one hundred eighty (180) days? __ Yes __ No
If your answer is yes, please skip the two questions below. If your answer is no, please answer the two questions below:
1. Do you hold a valid concealed handgun permit from a state with which Nebraska has reciprocity? (To find a list of these states, visit: <http://statepatrol.nebraska.gov/docs/CCWNebraskaReciprocity.pdf>) __ Yes __ No
2. Are you a member of the United States Armed Forces stationed at a military installation in Nebraska pursuant to permanent duty station orders? __ Yes __ No
- p. Do you possess the eyesight necessary for a Class "O" operator's license – the standard license for automobiles? __ Yes __ No
- q. Are you at least 21 years of age? __ Yes __ No
- r. Are you a citizen of the United States? __ Yes __ No
- s. Have you successfully completed an approved training program? __ Yes __ No
 Where, when, instructor? _____

*Pursuant to the Federal Privacy Act of 1974, we are requesting voluntary disclosure of the social security number from applicants for the sole purpose of processing criminal history background checks. This number is currently used in the system to assist in proper identification when there are other individuals with the same name. A permit will not be denied solely because an individual declines to disclose his or her social security number. Applications not containing social security number may take significantly longer to process because other means may be required to ensure proper record identification.

If replacement application, list date, location, and statement of facts and circumstances surrounding stolen or lost permit. Please include damaged permit, if available.

I swear or affirm that the information I have provided on this application is complete and accurate.

Warning: Providing false identification or false information on this application is a Class IV felony.

Please sign inside the signature box provided. Do not allow any part of your signature to touch or expand outside of the box frame.

Signature (in box above)

Acknowledgement

State of Nebraska
 County of _____

The foregoing instrument was acknowledged before me this _____ by
 (date)

 (name of person acknowledged)

 Notary Public Signature

Affix Seal Here

Concealed Carry Handgun Permit and Renewal Information

Application Process for Initial and Renewal Permits

Any person wishing to apply for a permit to carry a concealed handgun shall apply to the Nebraska State Patrol at the Criminal Identification Division (CID) office in Lincoln or at any Troop Area Headquarters outside of Lincoln. If other locations become available, locations will be posted on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.

Current permit holders may renew a permit to carry a concealed handgun within the four (4) months prior to expiration of the initial permit at any Nebraska State Patrol Troop Headquarters or office provided by the patrol for purposes of accepting such applications. A permit holder letting an initial permit expire without applying for a renewal will be required to apply for another initial permit and meet all of the requirements for an initial permit.

Application forms will be available at each Troop Area Headquarters and on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>. Application forms can also be mailed from the Criminal Identification Office upon request by calling 402-479-4971. Applicants are advised to obtain the application form in advance if possible because the form must be notarized, and notaries may not always be available at Troop Area Headquarters. Please find Troop Area Headquarters locations below along with the hours each location provides fingerprinting.

Troop A Headquarters
4411 S 108th St
Omaha, NE 68137
(402) 331-3333
No appointment necessary
Monday - Friday 8a.m.-4:00p.m.

Troop D Headquarters
300 W South River Rd
North Platte, NE 69103
(308) 535-6604
Call to schedule an appointment

Troop B Headquarters
1401 Eisenhower Ave
Norfolk, NE 68701
(402) 370-3456
Call to schedule an appointment

Troop E Headquarters
4500 Avenue I
Scottsbluff, NE 69363
(308) 632-1211
Call to schedule an appointment

Troop C Headquarters
3431 W Old Potash Hwy
Grand Island, NE 68803
(308) 385-6000
Call to schedule an appointment

Criminal Identification Division
3800 NW 12th St Ste A
Lincoln, NE 68521
(402) 479-4971
Call to schedule an appointment

Initial Permit and Renewal applicants must submit the following at time of application:

__ **The completed and notarized application form.**

__ **Proof of training.** The applicant may show compliance with the training requirement by providing either the original or a certified copy of a certificate of completion of a Handgun Training and Safety Course approved by the Nebraska State Patrol or a qualifying military training course. Requirements for the training and safety course are found in Section 022 of the regulations. An applicant for a permit who is certified as an instructor for the Handgun Training and Safety Course and who has actually taught the course may sign his or her own certificate of completion of training without attending a class taught by another instructor. ***Not required for renewal applicants.**

__ **Proof of vision.** The applicant may show compliance with the vision requirements by presenting a current Nebraska motor vehicle operator's license or a current vision statement by a Nebraska licensed ophthalmologist or optometrist certifying that the applicant has been tested and meets the vision requirements prescribed for a Class "O" operator's license (Nebraska Revised Statutes § 60-4,118). If using a Nebraska identification card issued by the Nebraska Department of Motor Vehicles or a current military identification card for proof of identification, a vision statement will be needed for proof of vision. You may find a copy of this form on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.

__ **Proof of identification.** The applicant will be required to provide identification at the time of application consisting of a current Nebraska motor vehicle operator's license, a Nebraska identification card issued by the Nebraska Department of Motor Vehicles, or a current military identification card. When providing a current military identification card, please also provide driver's license or state issued identification card if available for processing purposes.

__ **Proof of citizenship.** Applicants are required to be citizens of the United States. Proof of citizenship can be a state certified birth certificate showing birth in the United States, a copy of naturalization papers, a Certificate of Citizenship issued by the United States Immigration authorities, or a signed current or expired United States passport. ***Not required for renewal applicants.**

__ **Proof of address** may include current Nebraska motor vehicle operator's license or a Nebraska identification card issued by the Nebraska Department of Motor Vehicles within the last 180 days, active military duty station orders, or two of the following items: a utility bill, bank statement, valid Nebraska vehicle registration, Nebraska voter registration card, pay stub or earnings statement , mortgage or lease agreements, or tax documents issued at least 180 days ago.

__ **A Photograph.** A color photograph required for the permit will be taken by the Nebraska State Patrol. The photograph shall display the full, front head and facial features of the applicant who shall not wear sunglasses or attire that obscures a feature of applicant's face.

__ **Fingerprints.** Fingerprints of the applicant will be obtained at the time of application by utilizing the livescan equipment of the Nebraska State Patrol's Automated Fingerprint Identification System (AFIS) if that equipment is available at the application site. If this equipment is not available, the applicant shall be fingerprinted on two legible fingerprint cards.

__ **A signature.** Taken electronically at time of fingerprinting.

__ **The applicable fee.** Initial permit-\$100, renewal-\$50. The fee shall be paid with the application and shall be paid in cash or check made payable to the Nebraska State Patrol. When it becomes feasible, payment may also be made with debit or credit cards approved by the Nebraska State Patrol. If a permit is not issued to the initial or renewal applicant, the permit application fee will be refunded to the applicant less the current charge for the required state and federal criminal history record check.

Completed applications will be transmitted to the Nebraska State Patrol Criminal Identification Division in Lincoln for processing and permit issuance.

An application form which is not complete or legible will not be processed. A notice of deficiency will be mailed to the applicant who will have five (5) calendar days to submit information or documents to correct the deficiency. If the deficiency is not corrected within this time period, the application will be returned to the applicant who will then have to reinitiate the application process if he or she wishes to obtain a permit.

Permit Eligibility-An applicant must meet and maintain the following requirements:

- Be at least twenty-one (21) years of age;
- Not be prohibited from purchasing or possessing a handgun by 18 U.S.C. 922 as that section existed on January 1, 2005. Verification of this requirement requires clearance from the National Instant Criminal Background Check System (NICS) maintained by the Federal Bureau of Investigation. A summary of the relevant provisions of Section 922 of Title 18 of the United States Code can be reviewed on the State Patrol website at <http://www.statepatrol.nebraska.gov/>;
- Have had no convictions in any court of a crime punishable by imprisonment for more than one year (generally felony offenses)
- Not currently a fugitive from justice
- Not an unlawful user or addicted to a controlled substance under 21 U.S.C. 802 Section 102 (this does not require a conviction)
- Have not been adjudicated as a mental defective or commitment to a mental institution – this includes a finding of Not Guilty By Reason of Insanity or incompetent to stand trial in a criminal proceeding but does not include a temporary Emergency Protective Custody (EPC). (Note that there are no time limits on this section)
- Have not been discharged from the armed forces under dishonorable conditions – a dishonorable discharge, or the “dismissal” of an officer from the armed forces adjudged by a general court-martial. Both are punitive and are considered to be under dishonorable conditions by federal authorities
- Have not renounced United States citizenship
- Not subject of a court order prohibiting contact with intimate partner or child of partner if the order was issued after a hearing with actual notice and opportunity to participate and if the order includes a finding that the person represents a credible threat and explicitly prohibits the use of physical force against the intimate partner or child
- Have had no convictions in any court of a misdemeanor crime of domestic violence;
- Possess the eyesight necessary for a Class “O” operator’s license;
- Not have plead guilty or nolo contendere (no contest) or been convicted of a felony in any jurisdiction;
- Not have plead guilty or nolo contendere (no contest) or been convicted of a misdemeanor crime of violence in any jurisdiction. This disqualification is limited to those misdemeanor crimes of violence where the plea or finding of guilty occurred within the ten (10) years immediately preceding the date of application;
- Not currently be adjudged mentally incompetent or have been found to be mentally ill and dangerous in the past ten (10) years. This prohibitor does not include a person in a mental institution for observation or evaluation such as emergency protective custody (EPC) nor a voluntary admission to a mental institution. (There are no time restrictions on the disqualification for this item under federal law 18 U.S.C. 922);
- Current resident of the state of Nebraska having been a resident for at least the past one hundred eighty (180) days unless you are a member of the United States Armed Forces stationed at a military installation in Nebraska pursuant to permanent duty station orders or a valid concealed handgun permit holder from a state with which Nebraska has reciprocity. Members of the United States Armed Forces so assigned may meet this requirement without waiting the one hundred eighty (180) days and are not excluded even if they maintain a residence in another state and claim that state for voting or tax purposes. Valid concealed handgun permit holders from a state with which Nebraska has reciprocity may meet this requirement without waiting the one hundred eighty (180) days, so long as they can prove current residency in Nebraska;

- Have had no convictions for violations of any law of this state relating to firearms, unlawful use of a weapon, or controlled substances or of any similar law of another jurisdiction in the ten (10) years preceding the date of application;
- Not currently be on parole, probation, house arrest, or work release for any type of offense of any degree. This disqualification does not include pre-trial diversion unless it is from a jurisdiction which requires the offender to enter a guilty plea before diversion;
- Be a citizen of the United States;
- Provide proof of training;
- Has completed and submitted all required application documents.

Issuance of Permit

If the application for a permit to carry a concealed handgun is complete and all accompanying documentation is submitted, a permit will be issued to the applicant by the Nebraska State Patrol within forty-five (45) calendar days so long as the record check reveals no disqualifying information and applicant meets all of the requirements of the Act and these regulations.

Regarding renewal permit applications, permits will be renewed and reissued within five (5) working days of receipt of the application valid for a five year period from the date of expiration of the initial permit.

If applicant does not meet the qualifications, including submitting complete application documentation, the applicant will be notified by mail by the Nebraska State Patrol indicating the reason for denying issuance of the permit.

Rights of Persons Denied Permits

Within ten (10) working days of receipt of the letter of denial, persons denied a permit by the Nebraska State Patrol may file a request for an administrative due process hearing to review the decision to deny the permit. A request shall be considered timely filed if placed in the United States mail with sufficient postage, properly addressed to the Nebraska State Patrol, Concealed Handgun Permits, P.O. Box 94907, Lincoln, Nebraska 68509 within fourteen (14) working days of the mailing of the letter of denial to the applicant by the Nebraska State Patrol.

If a hearing is requested, it shall be held pursuant to the Nebraska Administrative Procedures Act and the Nebraska State Patrol Rules and Regulations pertaining to administrative hearings (Title 272 - Chapter 1). The petitioner (applicant) must specify through pleadings or at a prehearing conference what aspect of the decision is being challenged.

The scope of the hearing shall include a review of the accuracy of the information used in making the decision to deny a permit. The State Patrol has the burden of going forward with evidence to show why the permit application was denied. A decision shall be made by the Superintendent within fifteen (15) working days of the hearing.

Appeals from the Superintendent's decision shall be filed in the District Court of either the county in which the applicant resides or the county in which the applicant applied for a permit in accordance with the procedures set forth in the Nebraska Administrative Procedures Act.

No hearing will be afforded those failing to successfully complete an approved training program. Any disagreement with the training program should be addressed with the director of the training program. If there is reason to believe that the training program is not following the training guidelines or is misapplying the law, such allegations should be brought to the attention of the Superintendent of the Nebraska State Patrol.

Any person initially denied a permit because of failure to submit proper documentation may contact the Criminal Identification Division of the Nebraska State Patrol to determine whether the deficiencies can be successfully eliminated prior to requesting an administrative hearing.

Any person denied a permit based upon criminal history information which they believe to be erroneous should contact the Criminal Identification Division of the Nebraska State Patrol to challenge the accuracy of the criminal history information as authorized by Nebraska Revised Statutes § 29-3525 if it is a Nebraska record and the Federal Bureau of Investigation if the criminal history information is from another state.

In the event the Petitioner fails to appear for a hearing, a default disposition shall be entered into the record upholding the decision of the Nebraska State Patrol in conformance with the Administrative Procedure Act.

Reapplication After Denial or Revocation

A new application for a permit to carry a concealed handgun will automatically be denied if received from an individual who has previously been denied a permit or whose permit has been revoked, unless the disqualification has been remedied. The individual has the burden to document that the disqualification has been removed.

Obligations of a Permit Holder

At all times while carrying a concealed handgun, a permit holder shall carry the concealed handgun permit; and Nebraska driver's license, Nebraska issued state identification card, or military identification card and display it to any peace officer or emergency service personnel upon request.

Violation of this provision is a Class III misdemeanor for the first offense and a Class I misdemeanor for a second or subsequent offense.

A permit holder carrying a concealed handgun who is officially contacted by any peace officer or emergency services personnel must immediately inform the peace officer or emergency service personnel of the concealed handgun unless physically unable to do so.

A peace officer or emergency service personnel making contact with the permit holder may determine that securing the handgun is necessary for the safety of any person present. If requested, the permit holder must immediately surrender or secure the handgun for safekeeping as ordered by the peace officer or emergency service personnel until a determination has been made that there is no concern for safety and that the permit holder will not be detained for law violations or medical treatment. If the permit holder is transported for treatment by emergency service personnel, the handgun is to be turned over to a peace officer as soon as it is feasible to do so. The peace officer will provide the permit holder with a receipt for the handgun which will include make, model, caliber, and serial number.

A permit holder shall not carry a concealed handgun while consuming alcohol or while there is any previously consumed alcohol or controlled substance as defined in Nebraska Revised Statutes § 28-401 of the statutes in his or her blood, urine, or breath unless the controlled substance was lawfully obtained and taken in therapeutically prescribed amounts.

A permit holder must continue to meet all of these requirements for issuance of a permit during the time he or she holds a permit. A permit holder no longer meeting the requirements for a permit is required to return the permit to the Nebraska State Patrol for cancellation. A permit holder who fails to return the permit is subject to the formal revocation process described in Section 012 of these regulations. If a permit holder dies or becomes disabled, relatives or other responsible parties are requested to return the permit to the Nebraska State Patrol for cancellation. Permits cannot be transferred to another person. No fees will be refunded for permits which are cancelled or revoked.

A permit holder who has a handgun or other firearm lost or stolen should notify his or her county sheriff or local police department of that fact. The Nebraska State Patrol shall so inform each permit holder at the time of issuance or renewal of a permit.

Penalties

An applicant for a concealed handgun permit who provides false information or offers false evidence of his or her identity is guilty of a Class IV felony and is subject to a revocation of the permit in a formal civil prosecution.

A permit holder who fails to carry the required documents when carrying a handgun or who fails to inform of the presence of a handgun when officially contacted by a peace officer or by emergency services personnel is guilty of a Class III misdemeanor for the first offense and a Class I misdemeanor for any second or subsequent offense and is subject to a revocation of the permit in a formal civil prosecution.

Reporting Injuries and Damage Caused by Firearm of Permit Holder

Any injury to a person or damage to property resulting from the discharge of a handgun carried by a permit holder must be reported by the permit holder to the Nebraska State Patrol within ten (10) days of the incident. The form for making such a report will be available on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx> and can be downloaded for use in complying with this requirement. The report will not be required for minor property damage of minimal significance – see the definitions of property damage found in Section 002.11 of the regulations. A report is required for malicious damage inflicted with a handgun.

Change of Name or Address

Permit holders who change name or address are required to notify the Nebraska State Patrol Concealed Handgun Permit Program on the initial application form provided by the Nebraska State patrol within thirty (30) days of the change in name or address. Notification and proof of a name (i.e. copy of new driver's license, marriage certificate, divorce decree, etc.) or address change (copy of updated driver's license required) shall be sent to the Nebraska State Patrol Criminal Identification Division in Lincoln, Nebraska (address provided below). The form used for requesting a new permit can be found on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.

A permit holder may obtain a replacement permit by returning the current permit to the Nebraska State Patrol Concealed Handgun Permit Program and submitting a request for a replacement permit on the form provided by the Nebraska State Patrol. If the applicant still meets the requirements for a permit, the Nebraska State Patrol shall issue a replacement permit within five (5) working days of receiving the request. The replacement permit shall have the same expiration date as the initial or renewed permit.

A permit holder may request to pick up the replacement permit in person or it shall be mailed to the address provided on the form request for replacement.

A permit holder moving to another state shall return the permit to the Nebraska State Patrol Concealed Handgun Permit Program for cancellation. The permit is not valid if the permit holder is no longer a resident of Nebraska.

Lost/Stolen or Damaged Permit Replacement

A permit holder whose permit is lost, stolen, or damaged shall notify the Nebraska State Patrol on the initial application form provided by the Nebraska State Patrol within ten (10) days of determining that the permit is lost, stolen, or damaged. When notified of a lost, stolen, or damaged permit, the Nebraska State Patrol shall cancel the permit. The permit holder shall not carry a concealed weapon until the Nebraska State Patrol issues a replacement.

A permit holder may obtain a replacement permit by submitting a request for a replacement on the initial application form provided by the Nebraska State Patrol. The replacement request shall include a statement about the facts and circumstances surrounding the "lost, stolen or damaged" permit. There is a space on the second page of the application form for this statement. If the applicant still meets the requirements for a permit, the Nebraska State Patrol shall issue a replacement permit within five (5) working days of receiving the request. The replacement permit shall have the same expiration date as the initial or renewed permit. The form used for requesting a new permit can be found on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.

A permit holder whose permit is damaged may return the damaged permit to the Nebraska State Patrol Concealed Handgun Permit Program with the initial application form provided by the Nebraska State Patrol requesting a replacement. The Concealed Handgun Permit Application provides the method for applying for a replacement card by indicating that the applicant is making such application in the upper right hand corner of the application. A space is being provided directly above the signature for applicant to provide statement about the facts and circumstances surrounding the "lost, stolen or damaged" permit.

If a peace officer seizes a permit as evidence of a violation for criminal case or a revocation proceeding, the officer shall notify the Nebraska State Patrol immediately so that the permit will not be replaced as lost or stolen upon application by the permit holder. A form for this purpose will be available on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.

***For more detailed information, please review Title 272, Nebraska Administrative Code, Chapter 21, Nebraska State Patrol, Concealed Handgun Permits on the Nebraska State Patrol website at <http://www.statepatrol.nebraska.gov/ConcealedCarry.aspx>.**